

## WHAT IS TURNITIN

Due to the great amount of information available on the internet and how easy it is to “copy” and “paste”, it has become necessary for universities to have an anti - plagiarism tool to verify students’ work. Turnitin allows educators to check students’ work for improper citation or potential plagiarism by comparing it against continuously updated databases. Every Originality Report provides instructors with the opportunity to teach their students proper citation methods as well as to safeguard their students' academic integrity.

This tool is included in our Online Campus, but, has to be activated by instructors for those subjects where checking is needed.

During the use of Turnitin the browser must be allowed to open new windows.

## ACTIVATE TURNITIN FOR A COURSE

1. Access to the course where you want to use Turnitin.
2. Select the section where you want to use the anti-plagiarism tool by adding a Turnitin Assignment, for example **Assignment**.
3. Move to **Build Content** and select **Turnitin LTI**. This will launch the LTI tool.

The screenshot displays the IECampus interface for a course titled 'DEMO UNIVERSITY UNIV\_DEMO'. The user is logged in as 'PATRICIA GUIDARRO M.' and is viewing the 'ASSIGNMENT' page. The 'Build Content' menu is open, showing various content types. The 'Turnitin LTI' option is highlighted with a green arrow. The 'ASSIGNMENTS HERE' section shows two buttons: 'Antiplagiarism Assignments' and 'Inline Grading'. The 'Turnitin LTI' option is also highlighted with a green arrow. The 'ASSIGNMENT' page is currently empty, with a 'Group Assignment' button visible at the bottom.

## IECAMPUS INFORMATION

The first time you use **Turnitin**, you will see a User agreement; select “*I am at least 13 years of age*” and then just click on “I agree –continue”:

The screenshot shows the Turnitin assignment creation interface. It includes a 'Title' field for 'Assignment Title', a 'Max Grade' field, and an 'Instructions' field for 'Assignment instructions'. On the right side, there are three date fields: 'Start Date' (2021-03-03 12:04 CET), 'Due Date' (2021-03-10 12:04 CET), and 'Feedback Release Date' (2021-03-10 12:04 CET). There is a checkbox for 'Enable PeerMark' and an 'Optional Settings' section. A blue arrow points from the text above to the 'I am at least 13 years of age' radio button in the adjacent screenshot.

The screenshot shows the Turnitin user agreement screen. It features the Turnitin logo at the top. Below the logo, there is a 'user agreement' header and a paragraph of text stating that the user agreement has been updated. A scrollable box contains the full 'User Agreement' text. At the bottom, there are two radio buttons: 'I am at least 13 years of age' (which is selected) and 'I am under 13 years of age'. Below the radio buttons are two buttons: 'I agree -- continue' (highlighted with a red box) and 'I disagree -- logout'. A blue arrow points from the text above to the 'I am at least 13 years of age' radio button.

Now fill in the form. Enter an **Assignment Title** and the **Max Grade** and choose a **start and due date** for the **Assignment**. Students will be able to submit their papers to the **Assignment** starting on the start date and until the due date passes.

*\*Note that the newly created Assignment will now appear at the bottom of the Documents list, you will be able to reorder it by Drag and Drop*

## OPTIONAL SETTINGS

When creating a paper assignment, you may select to view and change any of the **advanced assignment options**.

**Title**

**Max Grade**

**Instructions**

Assignment instructions

**Start Date**

**Due Date**

**Feedback Release Date**

**Enable PeerMark**

**Optional Settings**

**Submit**

## Submissions Settings

**Optional Settings**

Submission settings

Submit papers to

- Standard paper repository
- Standard paper repository
- Do not store the submitted papers

**Allow late submissions:** This setting allows the instructor to select whether they will allow late submissions to the assignment. If set to yes, students will be able to submit to the assignment after the due date if they have not previously made a submission. If set to no, students will not be able to submit after the due date of the assignment.

### Submit Papers to:

**Standard paper repository:** Turnitin will store a copy of the submitted document only in the Standard Repository. By choosing this option, Turnitin is instructed to only use stored documents to make similarity checks against any documents submitted in the future.

**Do not store the submitted papers:** Turnitin is instructed to not store submitted documents to any repository. We will only process the paper to perform the initial similarity check

Submission settings

Submit papers to

Standard paper repository

- Allow submission of any file type
- Allow late submissions
- Enable Translated Matching [What languages does Translated Matching support?](#)
- Enable grammar checking using ETS® e-rater® technology
- Attach a rubric

## Report generation and resubmission options

- **Generate reports immediately (resubmissions are not allowed)**

Originality Reports for all submissions will be generated immediately. Students cannot resubmit papers. If, for any reason, a resubmission is required when this setting is selected, you must manually delete a student's submission from the assignment inbox to allow the student to submit again.

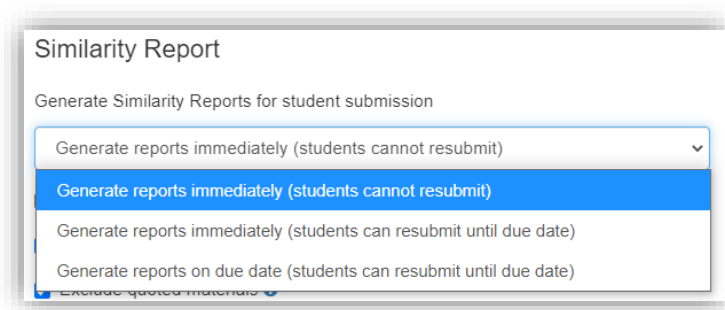
- **Generate reports immediately (resubmissions are allowed until due date). After 3 resubmissions reports generate after 24 hours.**

This option is typically used when students are self-reviewing and revising their submissions and able to view the Similarity Report. Similarity Reports will be generated immediately for each student's initial submission to this assignment.

- Students may resubmit as often as they wish until the assignment's due date.
- As all previous submissions are removed upon resubmission, only the latest submission is available to both you and the student.
- Similarity Reports will regenerate within an hour of the due date and time to allow student submissions to compare against one another within the assignment.
- This report regeneration may cause a change in a paper's similarity score. No resubmissions are allowed after the due date and time of the assignment.

- **Generate reports on due date (resubmissions are allowed until due date)**

Originality Reports will not be generated for any submission until the due date and time of the assignment is reached. Students may resubmit as many times as needed until the due date and time but will not receive reports during this period. No resubmissions are allowed after the due date and time of the assignment.



### Allow students to see Similarity Reports

Select the checkbox to allow your students to view their Similarity Reports for submissions to this assignment. This option gives you more flexibility and control when creating assignments.

### Exclude bibliographic materials

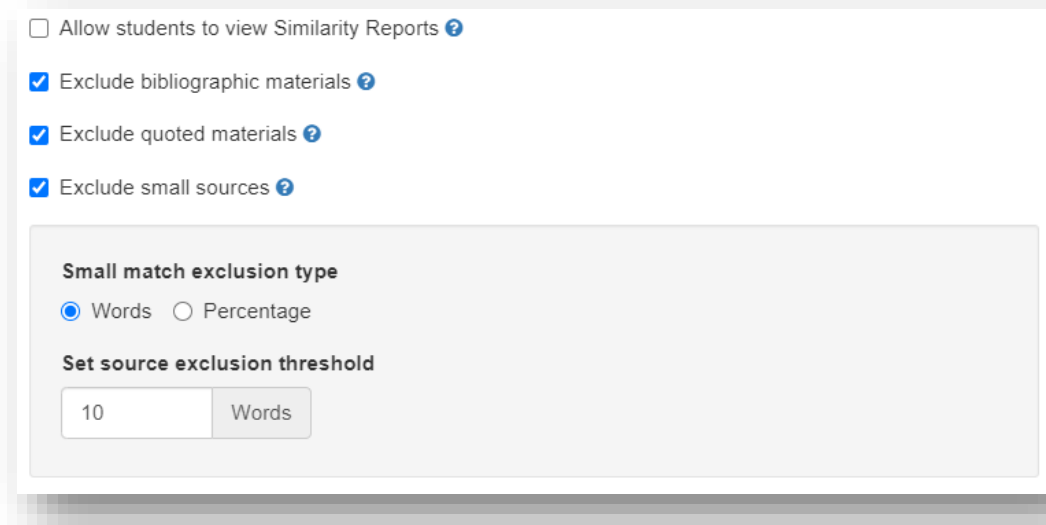
Select the checkbox to exclude text appearing in the bibliography, works cited, or references sections of student papers from being checked for matches when generating Originality Reports. You can overwrite this setting in individual Similarity Reports.

### Exclude quoted materials

Select the checkbox to exclude quotations from being checked for matches when generating Similarity Reports. You can overwrite this setting in individual Similarity Reports.

### Exclude small sources

Select the checkbox to exclude matches that are not of sufficient length (determined by you) from being considered when generating Similarity Reports. A box will appear, where you can exclude matches by word count or by percentage.



The screenshot shows a settings panel for Similarity Reports. It contains the following elements:

- Allow students to view Similarity Reports ?
- Exclude bibliographic materials ?
- Exclude quoted materials ?
- Exclude small sources ?

Below these checkboxes is a section for "Small match exclusion type" with two radio buttons: "Words" (selected) and "Percentage".

Underneath is a section for "Set source exclusion threshold" with a text input field containing "10" and a dropdown menu set to "Words".

**Don't Forget to Submit!**

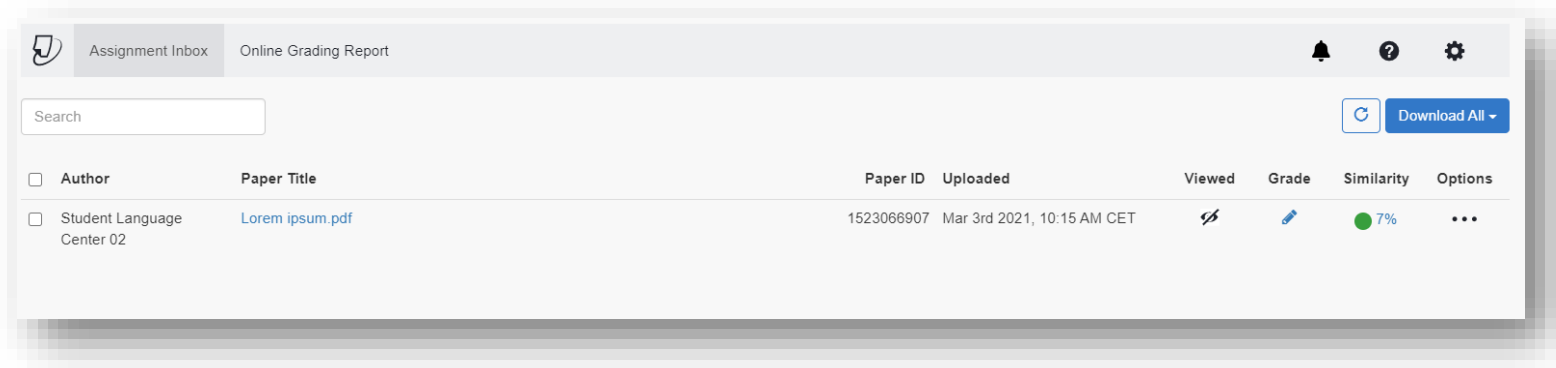
## HOW TO EVALUATE THE STUDENTS' WORK

Once your **Turnitin LTI Assignment** is available for submissions, the students can upload their papers and they can be evaluated. After they submit a paper, the system will begin processing the paper and will generate an **Originality Report** within minutes.

To review the submissions just access from the same link that appears for students:

The screenshot displays the Turnitin LTI Assignment interface. At the top, there is a header "ASSIGNMENT" with a dropdown arrow. Below the header are four navigation tabs: "Build Content", "Assessments", "Tools", and "Partner Content". The main content area is divided into sections. The first section is titled "REMEMBER TO CREATE YOUR ASSIGNMENTS HERE" and includes a document icon, the text "Availability: Item is hidden from students.", and three blue buttons: "How to create a simple assignment", "turnitin Antiplagiarism Assignments", and "Inline Grading". The second section, highlighted with a red border, is titled "Turnitin LTI 2021" and includes a document icon, the text "Availability: Item is available, but some students or groups may not have access.", and "Enabled: Adaptive Release". The third section is titled "Group Assignment" and includes a document icon.

Your **Assignment Inbox** shows submitted papers with the author's name, the title the student used for the paper and their *Originality Reports*



## Elements of the Assignment Inbox

**Author:** The name of the student who has submitted.

**Paper Title:** The title of the submitted paper.

**Paper ID:** The unique numeric ID number assigned to every submission made to Turnitin. The paper ID is also provided to students when submitting by file upload or copy and paste as part of the digital receipt.

**Uploaded:** The time and date that the student submitted the paper.

**Viewed icon:** The viewed icon indicates whether a student has or has not viewed their feedback.

**Grade:** A blue pencil icon indicates that a paper is ready to be graded but has not yet been graded. Once a paper is graded, the point value given to the paper will replace the pencil icon in the grade column. For guidance on using Turnitin's grading tools in the document viewer, [click here](#).



**Similarity:** The similarity score can be found in this column. Click on the similarity score to open the document viewer, where you can view the Similarity Report. For Similarity Report guidance, click here.

The Originality Report shows the web sites the student used to make the paper. It shows a color code for the different sources:

The screenshot displays the Turnitin Feedback Studio interface. The main document area shows a text block titled "Lorem ipsum" with several lines of placeholder text. A red highlight is visible on the first line of the main text. To the right, a "Match Overview" sidebar is open, showing a total similarity score of 7%. Below the score, a list of matches is provided:

Match Number	Source	Similarity Score
1	www.lpsium.com Internet Source	2%
2	pastebin.com Internet Source	2%
3	www.camonglass.com Internet Source	2%

At the bottom of the document viewer, there is a status bar with the following information: Page: 1 of 2, Word Count: 623, Text-only Report, and High Resolution On.

For further information go to Turnitin Help: <https://help.turnitin.com/feedback-studio/lti/instructor/the-similarity-report/viewing-similarity-matches.htm>